

An introduction and guide to
HSE's Planning Advice Web App

A Local Authority Guide v1.0

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1. HSE's Planning Advice Web App

HSE is a statutory consultee on all relevant proposed developments in the vicinity of hazardous installations and major accident hazard pipelines.

Since 2007 HSE's advice to local planning authorities has been delivered by an on-line service called PADHI+. However, HSE's Planning Advice Web App expands on that by providing advice to those seeking to develop land as well as to the local planning authorities. The web app will allow local authorities to obtain HSE's advice for planning applications. It will also facilitate quick or even immediate answers to queries relating to land for purchase or development. It will allow users to find out whether they need to consult HSE regarding their proposed development, find out what HSE's advice would be for a proposed development and offer greater access to HSE's independent expert advice.

This guide leads you through all the stages involved in using the Web App, from registering to downloading HSE's advice.

More information on HSE's role within land use planning can be found here:

<http://www.hse.gov.uk/landuseplanning/about.htm>

HSE's land use planning methodology can be found here:

<http://www.hse.gov.uk/landuseplanning/methodology.htm>

2. How to Use the Web App

2.1. Popup screen

When you access the Web App the first thing you will see is a popup on the front page (Figure 1).

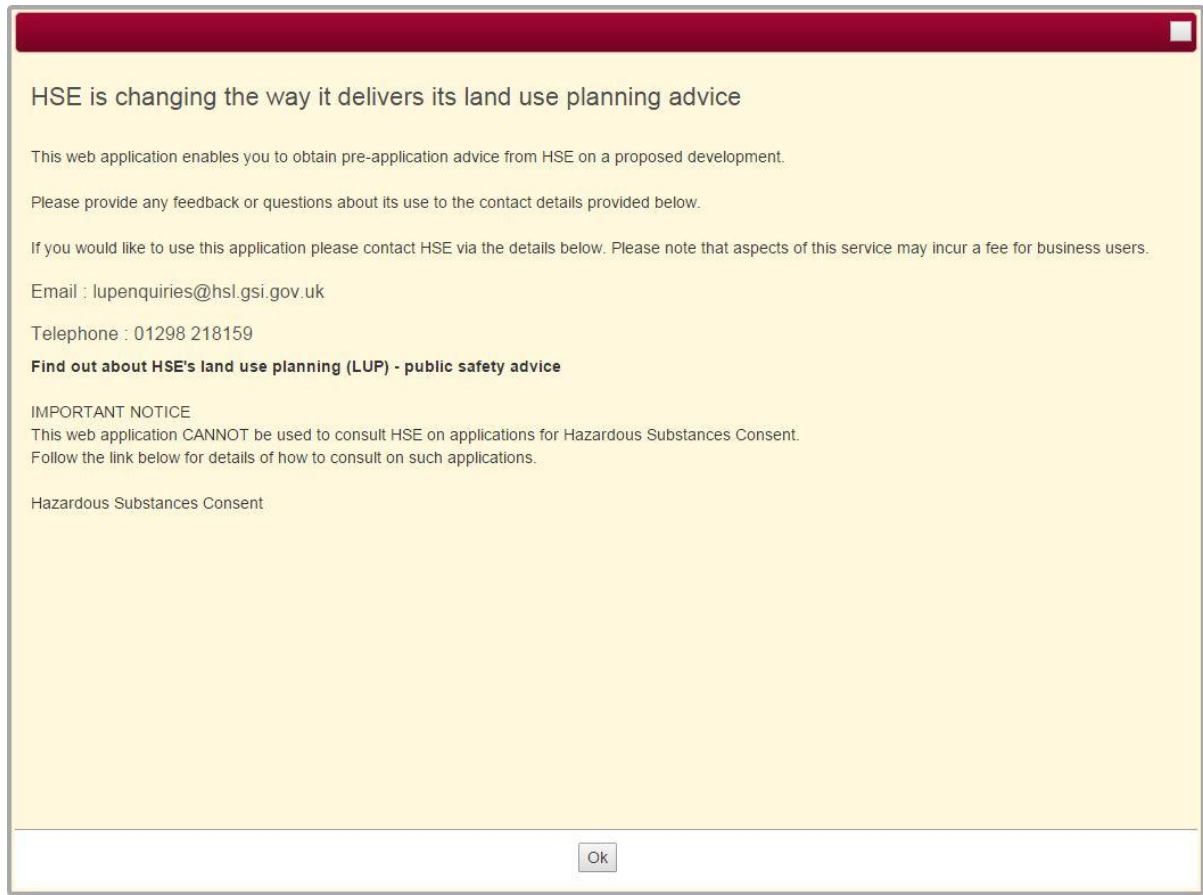


Figure 1. Popup screen.

The Web App can't be used for processing Hazardous Substance Consent applications. HSE must be consulted directly for advice on these applications by the Hazardous Substances Authority (usually the local planning authority).

To continue using the Web App, click on the Ok button.

2.2. Log in screen

The log in screen asks for login details from existing users (Figure 2). Please read the terms and conditions.

The screenshot shows the login interface for the HSE's Planning Advice Web App. At the top, there is a dark red header with the HSE logo and the text 'HSE's Planning Advice Web App'. On the right side of the header, there are two buttons: 'Page Help' and 'General Help'. Below the header, the main content area is titled 'HSE's Planning Advice Web App - Login'. It contains three input fields: 'Email address :', 'Password :', and 'Group Identifier :'. Below these fields is a captcha image with the text 'z6 nm' and a small instruction: 'Please enter the following Captcha information, to obtain a different code click on the Captcha image. Enter a space between the character groups'. There is an input field for the captcha. Below the captcha field, there is a line of text: 'By logging in you agree to the [terms and conditions](#) for the use of this site'. To the right of this text is a 'Submit' button. Below the submit button, there are three links: 'Do you want to add your organisation as a new group?', 'Create your account by joining an existing group', and 'Forgotten your password?'. At the bottom of the page, there is a green horizontal line followed by the text 'Developed by HSL, part of HSE'.

Figure 2. Login page

2.3. New User log in

As a new local authority user you will have already been sent details of log on credentials by email, this will include a group identifier and a temporary password.

HSE's Planning Advice Web App

Page Help General Help

HSE's Planning Advice Web App - Login

Email address :

Password :

Group Identifier :

Please enter the following Captcha information, to obtain a different code click on the Captcha image. Enter a space between the character groups

z6 am

By logging in you agree to the [terms and conditions](#) for the use of this site

Submit

[Do you want to add your organisation as a new group?](#)
[Create your account by joining an existing group](#)
[Forgotten your password?](#)

[Find out about HSE's land use planning \(LUP\) - public safety advice](#)

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Figure 3. HSE contact details and required information for gaining access to the Web App.

Fill in the Email address, Password, Group Identifier and “Captcha” boxes. The Captcha is a picture of two groups of two characters with a space between them. It is case sensitive so “aa bb” is not the same as “AA BB”. If the characters are not legible, click on the image to replace it with a new one. Repeat until you are happy that you can read the characters clearly. Click on “Log in” and the Web App will log you in.

The first time you log in, the Web App tells you that you haven't filled in your user profile yet (See Section 2.8.6 for details).

HSE's Planning Advice - User Access Enabled

HSE's Planning Advice

Next steps

To access the web application: log in to the website with your email address and password (if a temporary password is shown in this email use this temporary one, otherwise use the password you supplied at registration)

Group Identifier :

E92000001

Dear Fred Bloggs

Your access to HSE's Planning Advice has been enabled

You have now been enabled by your group administrator to allow access to HSE's Planning Advice Web Application.

[HSE's Planning Advice Web Application](#)

After clicking on the link you will need to login with a temporary password,your temporary password is:
v1ERemb6FWd

HSE's Planning Advice

HSE's Planning Advice is provided by Health & Safety Laboratory. We are part of the Health and Safety Executive (HSE), and working with the regulator gives us a unique insight into workplace health and safety.

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Our correspondence address is:

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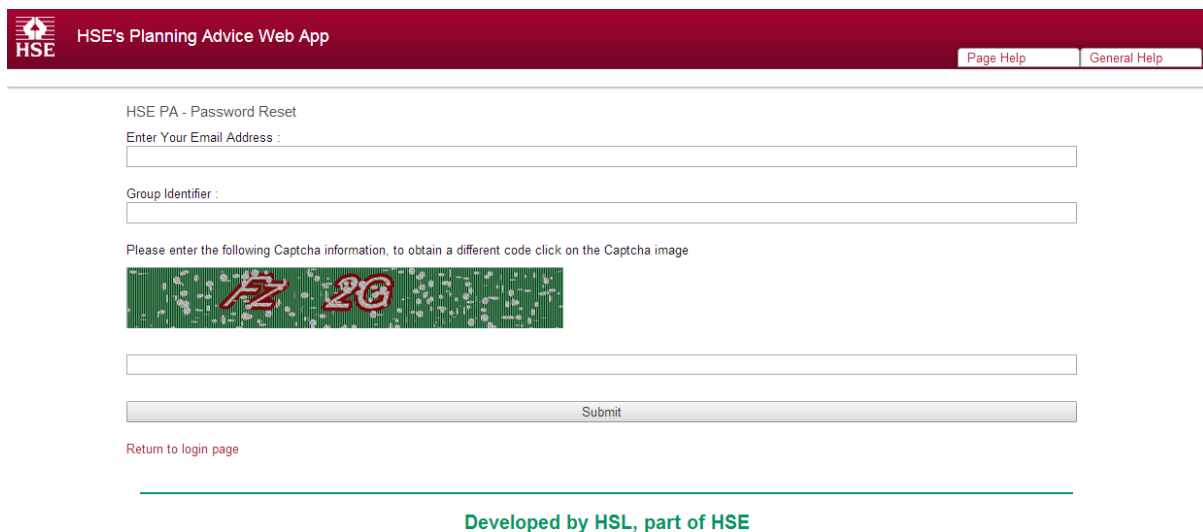
[HSE's Planning Advice Web App](#)

Please do not reply to this unattended email address

Figure 4. Access to HSE Web App email

2.4. Forgotten password link

Near the foot of the login page, click the “Forgotten your password?” link (Figure 5).



The screenshot shows the 'HSE PA - Password Reset' form. At the top, there is a dark red header with the HSE logo and the text 'HSE's Planning Advice Web App'. To the right of the header are two buttons: 'Page Help' and 'General Help'. Below the header, the form contains the following elements:

- The title 'HSE PA - Password Reset'.
- A label 'Enter Your Email Address :' followed by a text input field.
- A label 'Group Identifier :' followed by a text input field.
- A text instruction: 'Please enter the following Captcha information, to obtain a different code click on the Captcha image'.
- A captcha image showing the characters 'FZ 2G' on a green background with white noise.
- A text input field for the captcha code.
- A 'Submit' button.
- A red link: 'Return to login page'.
- A green footer line with the text: 'Developed by HSL, part of HSE'.

Figure 5. Forgotten Password

Enter your email address and Group identifier. Copy the 4 characters from the Captcha image, remembering that there is a space in the middle, and that they are case sensitive. Click on “Submit” to receive a confirmation email (Figure 6). The confirmation email contains a temporary password and a link to the Password reset page (Figure 7).

HSE's Planning Advice

Next steps

Please log in to HSE's Planning Advice website again with your email address and the temporary password provided, you will immediately be asked to change your password

[HSE's Planning Advice](#)

Dear Fred Bloggs

Password Reset Link

Your password has been reset. Please click on the following link or copy the link into your browser. This link will remain valid for 7 Days.

<https://pa.hsl.gov.uk/Account/ResetPassword/d5ca526f-b22c-47ac-bc54->

Your temporary password is :

t5lYua4

If you did not ask for your password to be reset then please contact the HSE planning advice team either via email lupenquiries@hsl.gsi.gov.uk or by telephone 01298 218159 or click on the link below

<https://pa.hsl.gov.uk/Account/ResetPasswordReportSpam/d48ac640-25aa-403e-996e->

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[HSE's Planning Advice Web App](#)

Please do not reply to this unattended email address

Figure 6. Password reset email.

HSE PA- Reset Your Password

Enter Your Email Address :

Group Identifier :

Enter the temporary password you received by email

Enter a new password

Re-enter the password to confirm

Please enter the following Captcha information, to obtain a different code click on the Captcha image



[Return to login page](#)

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Figure 7. Password reset page.

2.5. Groups

A Group is a collection of people who have access to the same set of data. All the people in a single local authority will typically be in a Group and within a group there may be a need to restrict permissions. Groups are made up of users although some Groups will have just one user. There are different types of user; the most important category of user is the "Group admin"- these people set the permissions for other users in their Group. A Group must have at least one Group administrator.

2.6. User Permissions

There are a number of different permissions available to a user; however most users won't need all of the permissions. Please see below for the different permissions available to different users. If the box is ticked then they can perform that action. Until you are registered with the Web App, you have no permissions.

2.6.1. Can use the HSE web app

This is a default permission used to distinguish users who have applied for access, but not yet been granted it or for members of a Group who previously had access but have now been declined access - for example former employees. If the box is not ticked, that user cannot access the Web App.

2.6.2. Is Blocked by HSL

If this box is ticked, you will not be able to use the Web App. There are a number of security reasons why HSE may need to tick this box; you will need to contact HSE to discuss re-arranging access.

2.6.3. Is Group admin

This box is ticked for Group administrators. They have the authority to say which users in their Group have other permissions. When HSE set up a group, a Group administrator is allocated. The Group administrator allows other users to join the Group and decides what permissions those users require, depending upon what level of use they need.

2.6.4. Is user admin

Users with the user admin box ticked can also set other user permissions, but cannot add users to a group. If a group has no user administrator then their function is converted to Group administrator.

2.6.5. Can create enquiries

If this box is ticked then you can ask the Web App for HSE advice about land parcels. Most users will need this permission.

2.6.6. Can view enquiries

If you have this permission you can look at- but not create or change- enquiries by others in your group.

2.6.7. Can edit group contact details

HSE may need to be able to contact users of the Web App. If a Group changes its details, they need to update their records. People with this box ticked have the authority to change the contact details for their Group.

2.7. Adding a user to an existing account

Individual users add themselves to a Group, subject to the agreement of their Group’s administrator. Users should click the link “Create your account by joining an existing group” on the login page to start the process (Figure 8).

HSE PA - Register

Email address :

Group Identifier :


First Name :

Surname :

Password :

Re-enter password :

Please enter the following Captcha information



By logging in you agree to the [terms and conditions](#) for the use of this site

Please enter your information in the areas above. You can get your group identifier from your organisation's group administrator. You will receive an email to validate your email address and the group administrator will then be contacted to approve your registration. [Return to login page](#)

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Figure 8. User registration page.

Fill in the required information and click the button marked “Submit”.

The Web App then posts a message saying “Your request to register to join a group has been received. An email has been sent to your email address for you to validate the request” (Figure 9).

HSE's Planning Advice

Next steps

Once you have clicked on this link you will be required to log in to the website with your email address and temporary password, a request will then be sent to your group administrator asking them to validate your request

Request to join Group Identifier :
E92000001

Dear John Smith

Registration Link

Thank you for submitting your registration request to access HSE's Planning Application. Please click on the following link or copy the link into your browser. This link will remain valid for 7 Days.

<https://Patest.hsl.gov.uk/Test/Account/ValidateEmail/25a505b2-0161-4a94-a667-> !

After clicking on the link you will need to enter your details along with your temporary password, your password is:

4301881012

If you did not ask to register to access the HSE Planning Advice web application then please contact the HSE planning advice team via email lupenquiries@hsl.qsi.gov.uk or telephone 01298 218159 or click on the link below.

<https://Patest.hsl.gov.uk/test/Account/JoinReportSpam/07fae7c6-4295-4c63-89c4-37>

HSE's Planning Advice Web Application

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Derbyshire
SK17 9JN

[HSE's Planning Advice Web App](#)

Please do not reply to this unattended email address

Figure 9. User registration confirmation email.

Copy the password to the clipboard, and follow the first link (Figure 10)

The screenshot shows the user registration confirmation page. At the top, there is a dark red header with the HSE logo and the text "HSE's Planning Advice Web App". To the right of the header are two buttons: "Page Help" and "General Help". Below the header, there are four input fields: "Enter Your Email Address :", "Group Identifier :", "Enter your temporary password (from the email) :", and a field for Captcha information. The Captcha image shows the characters "E h" in red on a dark background with white speckles. Below the Captcha image is another input field. At the bottom of the form is a "Submit" button and a link "Return to login page".

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Figure 10. User registration confirmation page

Paste in the temporary password, fill in the other details then click "Submit". An email will be sent to the Group administrator (or user administrator) (Figure 11).

HSE's Planning Advice

Next steps

Once you have clicked on this link you will be required to log in to the Planning Advice web application again with your email address and password. The user will then be added to your Group.

Please note that you will be required to enable the user and configure the user's permissions before they can use the application fully.

Request to join Group Identifier :

E92000001

Dear Fred Bloggs

Request to add a user to your Group

John Smith with the email address John.Smith@Bloggs.co.uk has requested access to your group in the HSE Planning Advice Web Application.

If you know this user and would like to accept the registration request then please click on the first link or copy it to your browser shown below. This link will remain valid for 7 Days. Please take care to choose the correct link.

<https://Patest.hsl.gov.uk/Test/Account/Confirm/d5aa49d7-4cd0-4415-a22f-8b9b9b9b9b9b>

If you do not know this person and would like to report this as a potential attempt to access your group's information fraudulently then please contact the HSE planning advice team via email lupenquiries@hsl.gsi.gov.uk or telephone 01298 218159 or click on the link below.

<https://Patest.hsl.gov.uk/test/Account/GroupRequestReportSpam/fb279e8e-640b-45e2-83b4-b3b3b3b3b3b3>

HSE's Planning Advice Application

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BUXTON
Derbyshire

Figure 11. New User request (to Group/User administrator)

If the Group Administrator agrees, they click the link which takes them to a page that confirms registration (Figure 12).

The screenshot shows the 'HSE's Planning Advice Web App' interface. At the top left is the HSE logo. To the right of the logo is the text 'HSE's Planning Advice Web App'. Further right are two buttons: 'Page Help' and 'General Help'. Below the header is a form with the following fields:

- 'Enter Your Email Address :' with the value 'fred@bloggs.com'.
- 'Group Identifier :' with the value 'BUSINESSTAU2'.
- 'Password :' (empty).

Below the password field is a text prompt: 'Please enter the following Captcha information, to obtain a different code click on the Captcha image'. This is followed by a captcha image showing the letters 'V' and 'F' on a dark background with white speckles. Below the captcha is a text input field containing 'J p'. At the bottom of the form is a 'Submit' button and a red link labeled 'Return to login page'.

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Figure 12. Group Administrator new User confirmation page.

On completing the registration confirmation page, the Group Administrator should then go to the User Administration tab to amend the new user's permissions.

2.8. The Tab Menu

The level of permissions available to the user will then determine which of the following tabs you have available to access.

2.8.1. Create Enquiry

This allows users to input planning application details to receive HSE’s advice.

2.8.2. Previous Enquiries

This lists the enquiries made by your Group (Amount, date etc.) (Figure 13). It allows users to return to a partially completed enquiry - the Web App automatically saves progress.

HSE's Planning Advice Web App
 User : fred@bloggs.com Group : I LogOff Page Help General Help

Login > Menu

- Create Enquiry
- Previous Enquiries**
- Request L.A. download
- User Administration
- Group Profile
- User Profile

Date	Our ref	Your ref	Name	Advice	Docume
10/06/2015 16:39:27	HSL-150610163927-381	1,000 metres CD	Homer.simpson@springfield	Not Complete	Downloa
11/06/2015 08:44:29	HSL-150611084429-381	New House	Marge.simpson@springfield	Not Same Type	Downloa
11/06/2015 09:59:09	HSL-150611095909-381	D600	Mayor.quimby@springfield.gov	AA	Downloa
11/06/2015 11:18:33	HSL-150611111833-302	Test 1	bart.simpson@springfield	Final Summary	Downloa
11/06/2015 13:22:16	HSL-150611132216-381	First test live	Madeup.name@local.authority	AA	Downloa
11/06/2015 14:18:22	HSL-150611141822-381	Live Test2	Marge.simpson@springfield	No Interest	Downloa
12/06/2015 08:25:15	HSL-150612082515-381	Testing 12 June	Homer.simpson@springfield	DAA	Downloa
15/06/2015 10:33:41	HSL-150615103341-381	Test	Marge.simpson@springfield	Continue Application	Downloa
15/06/2015 11:26:31	HSL-150615112631-381	Redevelopment	Homer.simpson@springfield	Draw	
16/06/2015 09:39:26	HSL-150616093926-381	New School	Marge.simpson@springfield	Draw	
dd/mm/yyyy - dd/mm/yy	HSL-				

First Previous **1** Next Last

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Figure 13. Previous Enquiries tab.

2.8.3. Request Local Authority Download

Local Authority users of the web app can use this to download the GIS files containing HSE’s consultation zones for all hazardous installations in their area. If you click on this tab it takes you to figure 14. Click on this link and you will get an email with the details you need to access the files.

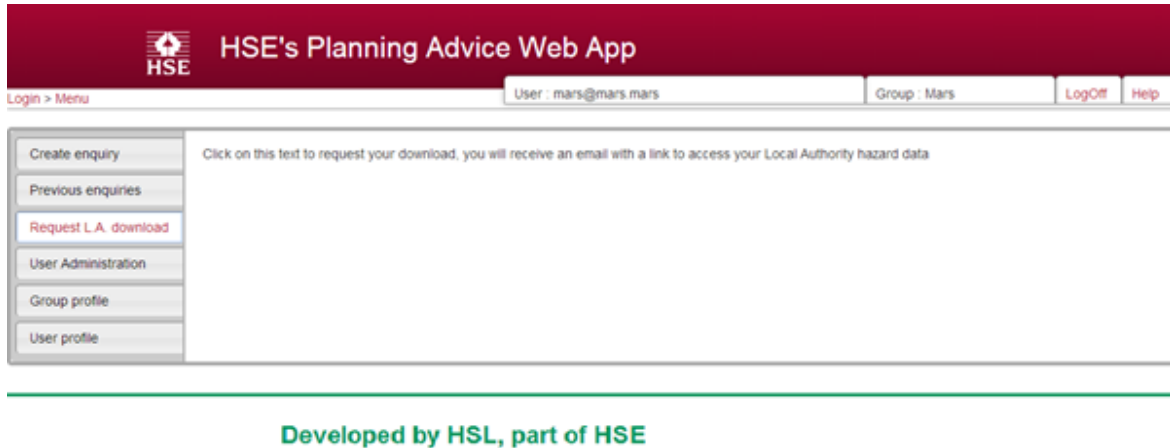


Figure 14. Request Local Authority Download Tab.

2.8.4 User Administration

This function allows User and Group Administrators to alter permissions. To change user permissions, click on your email address. A set of boxes will appear (Figure 15). Tick the ones corresponding to the permissions required and Click the “Submit” button. A popup notice tells you that your details have been saved and the screen refreshes.

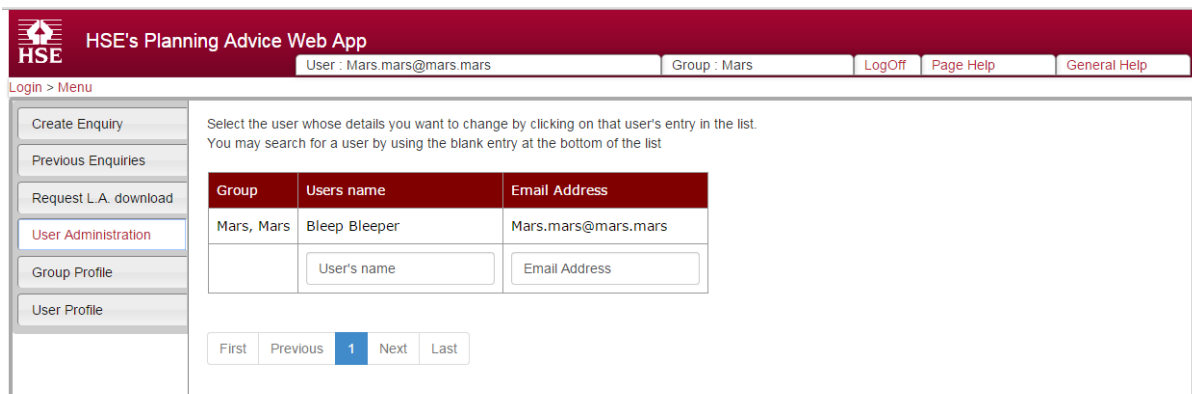


Figure 15. User Administration tab.

2.8.5. Group Profile

This allows a User with the appropriate permissions to enter or amend organisational details (Figure 16).

The screenshot displays the 'Group Profile' tab within the HSE's Planning Advice Web App. The interface includes a top navigation bar with the HSE logo and the text 'HSE's Planning Advice Web App'. Below this, a user information bar shows 'User : Mars.mars@mars.mars', 'Group : Mars', and buttons for 'LogOff', 'Page Help', and 'General Help'. A 'Login > Menu' link is also present. On the left, a sidebar menu lists several options: 'Create Enquiry', 'Previous Enquiries', 'Request L.A. download', 'User Administration', 'Group Profile' (which is highlighted), and 'User Profile'. The main content area features a form for entering organisational details. The form fields are as follows: 'Organisation Name' with the value 'Mars'; 'Main Contact Name for the Group' (empty); 'Organisation' with the value 'Mt Olympus'; 'Town' (empty); 'County' (empty); 'Postcode' (empty); and 'Telephone' with the value '010101010101'. A 'Save' button is located at the bottom of the form.

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Figure 16. Group Profile tab.

2.8.6. User Profile

Allows users to enter details and change a password (Figure 17). It won't let you use the same password twice consecutively. The "security question" can be any question to which only you will know the answer. The security question is only there so that HSE can check your identity over the phone if necessary.

Please fill in your details and Click "Save". When you first log in to the system you will need to fill in all the fields before progressing with using the Web App.

The screenshot displays the 'User Profile' tab in the HSE's Planning Advice Web App. The interface includes a top navigation bar with the HSE logo and the text 'HSE's Planning Advice Web App'. Below this, a user profile summary is shown: 'User: Mars.mars@mars.mars', 'Group: Mars', and links for 'LogOff', 'Page Help', and 'General Help'. A 'Login > Menu' dropdown is visible on the left. The main content area features a sidebar menu with options: 'Create Enquiry', 'Previous Enquiries', 'Request L.A. download', 'User Administration', 'Group Profile', and 'User Profile' (which is highlighted). The central form is titled 'Edit the fields you wish to change. The current password field is mandatory'. It contains the following fields:

- Title: Mr
- First Name: Bleep
- Surname: Bleeper
- Email address: Mars.mars@mars.mars
- Current password: [empty]
- New password: [empty]
- Re-enter your new password: [empty]
- Security question: Why
- Your answer: Because
- Organisation name: Mars
- Main Contact Name: Mr Bleep Bleeper
- Organisation Address: Mt Olympus
- Town: Hi town
- County: Manatire
- Postcode: w47 2rt
- Telephone: 0101010101

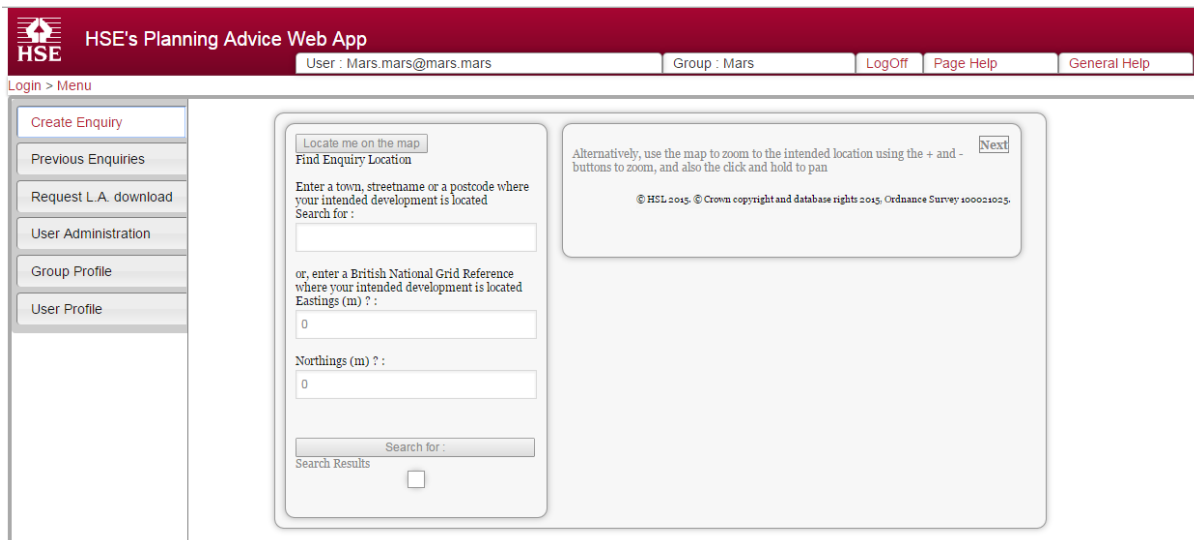
A 'Save' button is located at the bottom of the form.

Figure 17. User Profile tab.

3. Creating an Enquiry

3.1. Locating your area of interest

This page lets you find your location of interest (Figure 18). Postcode, street or town names may be entered into the 'Search for' box. Alternatively enter the Eastings and Northings in the format 405603, 370421. Matched locations are displayed below the 'Search For' tab. Click on your identified location and the map centres to it. (Please note that there is no flag to indicate the precise location). You can then zoom or pan within the map as needed to display your area of interest. Press the "next" button.



The screenshot shows the 'Create Enquiry' entry page. The header includes the HSE logo and 'HSE's Planning Advice Web App'. The user is logged in as 'Mars.mars@mars.mars' with the group 'Mars'. The page has a navigation menu on the left with options: 'Create Enquiry', 'Previous Enquiries', 'Request L.A. download', 'User Administration', 'Group Profile', and 'User Profile'. The main content area is titled 'Find Enquiry Location' and contains a search box, a 'Search for:' button, and a 'Search Results' checkbox. A map area on the right shows a search box and a 'Next' button.

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Figure 18. Create Enquiry entry page.

3.2. Drawing the Development Boundary

This page is a mapping tool that enables you to draw a polygon representing the outline of the land parcel you are interested in (Figure 19).

It will be necessary to zoom in close to enable the 'Draw Boundary' polygon tool to accurately draw the development shape, particularly for small areas within the development area.

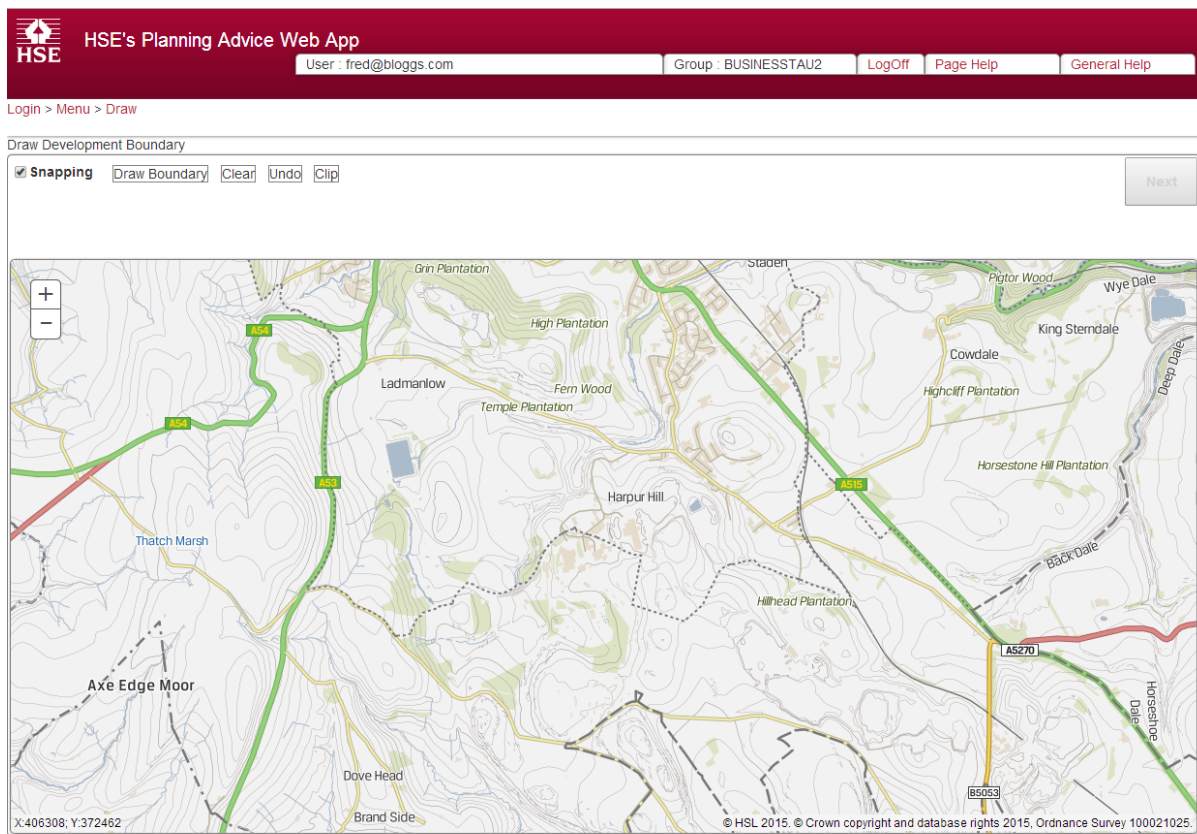
Once you have zoomed in to a location, to start drawing click on the 'Draw Boundary' tool. Select the first point on the boundary and move the cursor to the next desired point of the development area, clicking at each intersection to create the next point for drawing. Once the shape has been completed, double click to complete the development area.

If the "Snapping" function is selected there is a 'minimum' distance that the tool uses – anything below this distance will not be represented – you may face some difficulty in drawing small circular boundary areas.

For multiple development areas, follow the same procedure as above. If you have made an error in completing the polygon, use the 'Clear' button to remove the development area and start again. If your development contains an area that should be excluded (for example, a pond), then you can use the 'clip' function to remove that area from your development. In the same way that you have drawn the polygon, repeat the process to exclude the area to be disregarded.

The Web App does not allow polygons of an area above 2 million square metres or development polygons separated by more than 500 metres.

Once you have drawn the outline of the proposed development click on the "Next" button.



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Figure 19. Draw development boundaries page.

3.3. Additional details

This page lets you enter the references for the development (Figure 20). It will help you to organise and find previous development consultations if you enter as much information about the application as you can. When you have entered the relevant details click the “Next” button.

HSE's Planning Advice Web App

User : fred@bloggs.com Group : BUSINESSTAU2 LogOff Page Help General Help

Login > Menu > Additional Details

Having drawn the boundary of the development now enter any additional details about the development, these can help others identify the development.

Your Reference (your own organisation's unique reference) :

Development Name (if required) :

Local Authority Planning Reference (if known) :

Any further description/comments e.g. Address or development details :

Back Next

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Figure 20. Enquiry reference page

3.4. Summary page

Information entered is displayed here – if changes are required, select the ‘Back’ button, otherwise proceed with the ‘Next’ button.

HSE's Planning Advice Web App

User : fred@bloggs.com Group : BUSINESSTAU2 LogOff Page Help General Help

Login > Menu > Summary

Please check that the enquiry details and the drawn boundary are correct before continuing by selecting Next

You have created the following enquiry
Our Reference : **HSL-150717144032-385**
Your Reference :
Planning Reference :
Development Name :
Date Created : **17/07/2015 14:40:32**
Description/Comments :
Created By : **fred@bloggs.com**

Back Next

Developed by HSL, part of HSE

Figure 21. Enquiry summary page

3.5. Submit In Out

At this point, there are four possible outcomes for the enquiry depending upon where the proposed development is in relation to an HSE consultation zone. The links in the box let you download a report which summarises the outcome of the first phase of an enquiry. Example reports are provided in the annexe at the end of this guide.

3.5.1. No Interest

The simplest outcome is where the development is not near a hazardous installation or pipeline and HSE has no Land Use Planning interest (Figure 22). You can download a report confirming this. At this stage you can start another enquiry or log out of the Web App.

HSE's Planning Advice Web App
User : fred@bloggs.com Group : BUSINESSTAU2 LogOff Page Help General Help

Login > Menu > Submit In Out

HSE's Advice

Your development does not intersect a pipeline or hazard zone. HSE Planning Advice does not have an interest in the development.

Our Reference : **HSL-150717151235-385**
Your Reference : **BNC**
Planning Reference :
Development Name :
Date Created : **17/07/2015 15:12:35**
Description/Comments :
Created By : **fred@bloggs.com**

Phase 1 documents
No HI/MHP Interest Report

Menu


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Developed by HSL, part of HSE

Figure 22. No HSE interest outcome.

3.5.2. 'HSE has an interest'

If the proposed development site lies within the consultation distance of a hazardous installation or pipeline, you will receive a summary with an option to download a report. (Figure 23) This then invites you to continue the enquiry to get HSE's advice for a proposed development. If you have entered the details correctly click on the next page.

 **HSE's Planning Advice Web App**

User : fred@bloggs.com Group : BUSINESSTAU2 LogOff Page Help General Help

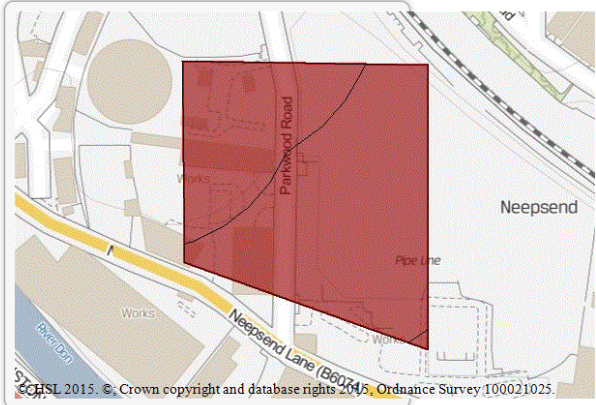
[Login](#) > [Menu](#) > [Submit In Out](#)

HSE's Advice

HSE Planning Advice has an interest in your enquiry, please download or print your report.

Our Reference : **HSL-150717155324-385**
Your Reference : **HI**
Planning Reference :
Development Name :
Date Created : **17/07/2015 15:53:24**
Description/Comments :
Created By : **fred@bloggs.com**

Phase 1 documents
Hazard/Pipelines Report



[Menu](#) [Next](#)

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Figure 23. HSE has an interest outcome – fixed hazard.

3.5.3. The “Explosives site” case

If the proposed development site lies within the area identified in a Safeguarding Plan of a licensed explosives site, you are able to download a report confirming this (Figure 24). You will need to contact HSE’s Explosives Inspectorate for their land use planning advice because developments near such sites are not covered by the Web App.

The screenshot displays the HSE's Planning Advice Web App interface. At the top, there is a navigation bar with the HSE logo, the title "HSE's Planning Advice Web App", and user information: "User : fred@bloggs.com", "Group : BUSINESSSTAU2", "LogOff", "Page Help", and "General Help". Below the navigation bar, there are links for "Login > Menu > Submit In Out".

The main content area is titled "HSE's Advice" and contains the following text:

Your development does not intersect a pipeline or hazard zone. HSE Planning Advice does not have an interest in the development.

Your enquiry crosses an Explosive Safeguarding Zone, HSE Explosives Inspectorate has an interest in the development, please download or print your report

Our Reference : **HSL-150717152741-385**
Your Reference : **explosives**
Planning Reference :
Development Name :
Date Created : **17/07/2015 15:27:41**
Description/Comments :
Created By : **fred@bloggs.com**

Below the text, there is a button labeled "Menu" and a list of links: "Phase 1 documents", "No HI/MHP Interest Report", and "Explosives Report".

The central part of the screenshot is a topographic map showing a red-shaded hazard zone. The map includes labels for "Oaken Bank", "Lima Clough", "Track", "Blaze Hill", and "Billinge Hill". A yellow line represents a path or track, with distance markers of 251m, 263m, and 214m. The map is overlaid with a grid and contour lines. At the bottom of the map, there is a copyright notice: "©, HSL 2015. ©, Crown copyright and database rights 2015, Ordnance Survey 100021025."

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Figure 24. HSE has an interest outcome – explosives hazard.

Although the Web App has generated two reports, the first report refers to the fact that the proposed development is not within the consultation distance of a Hazardous Installation or Major Accident Hazard Pipeline.

3.5.4. Fixed hazards and explosives

In some cases, the proposed development may be within both the Safeguarding Plan area of a licensed Explosives site and also the consultation distance of a Hazardous Installation/Major Accident Hazard Pipeline. (Figure 25) The web app will generate two reports for downloading – once again, you will need to contact the Explosives Inspectorate for their land use planning advice. If you choose to carry on and ask for HSE’s advice click on the “next” button.

The screenshot displays the HSE's Planning Advice Web App interface. At the top, there is a dark red header with the HSE logo and the text "HSE's Planning Advice Web App". Below the header, a navigation bar includes a user login field (User: fred@bloggs.com), a group selection (Group: BUSINESSTAU2), and links for LogOff, Page Help, and General Help. The main content area is titled "HSE's Advice" and contains the following text:

HSE Planning Advice has an interest in your enquiry, please download or print your report.

Your enquiry crosses an Explosive Safeguarding Zone, HSE Explosives Inspectorate has an interest in the development, please download or print your report

Our Reference : **HSL-150717155010-385**
Your Reference : **exp and HI**
Planning Reference :
Development Name :
Date Created : **17/07/2015 15:50:10**
Description/Comments :
Created By : **fred@bloggs.com**

Below the text is a button labeled "Phase : documents Hazard/Pipelines Report Explosives Report". To the right of the text is a map showing an industrial area with a red shaded hazard zone. The map includes labels for "MERSINGTON ROAD (A503)", "Lime Street", "Stanley Road", "Docks", "Centre Island", and "Travelling Cranes". A copyright notice at the bottom of the map reads: "© HSL 2015. © Crown copyright and database rights 2015. Ordnance Survey 100021925".


At the bottom of the interface, there are "Menu" and "Next" buttons, and a green horizontal line with the text "Developed by HSL, part of HSE" centered below it.

Figure 25. HSE has an interest outcome – explosives hazard and Hazardous installation.

4. Continuing an application

There are several circumstances where you will not be able to use the Web App to proceed with receiving HSE's advice. The web app can't process applications where there are two sorts of development, one on top of another, for example a flat above a shop or a shopping centre with a ground floor car-park and shops above it. Also the Web App can't process more than 5 varieties of development in the same enquiry.

If the criteria do not match either listed scenario, then proceed with the consultation.

 **HSE's Planning Advice Web App**

User : fred@bloggs.com Group : BUSINESSTAU2 LogOff Page Help General Help

Login > Menu > Continue Application

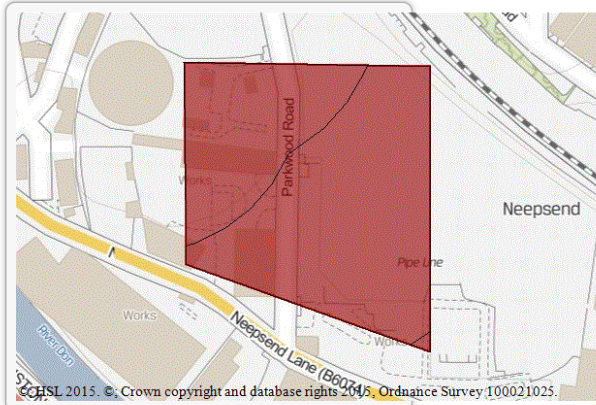
Continue on to provide further details of the types of development areas that are part of the enquiry.

Our Reference : **HSL-150717155324-385**
Your Reference : **HI**
Planning Reference :
Development Name :
Description/Comments :

Please review the following questions and if the answer to any of these questions is yes then please do not continue, instead contact the Planning Advice help team on 01298 218159 for further advice.

Is there mixed use development at different levels in any area of the development? Examples of this could be a floor of workplaces below housing or a day care centre built above a floor of retail space).

Are there more than five different development types in the same overall development? therefore drawing the various development areas may be complex.



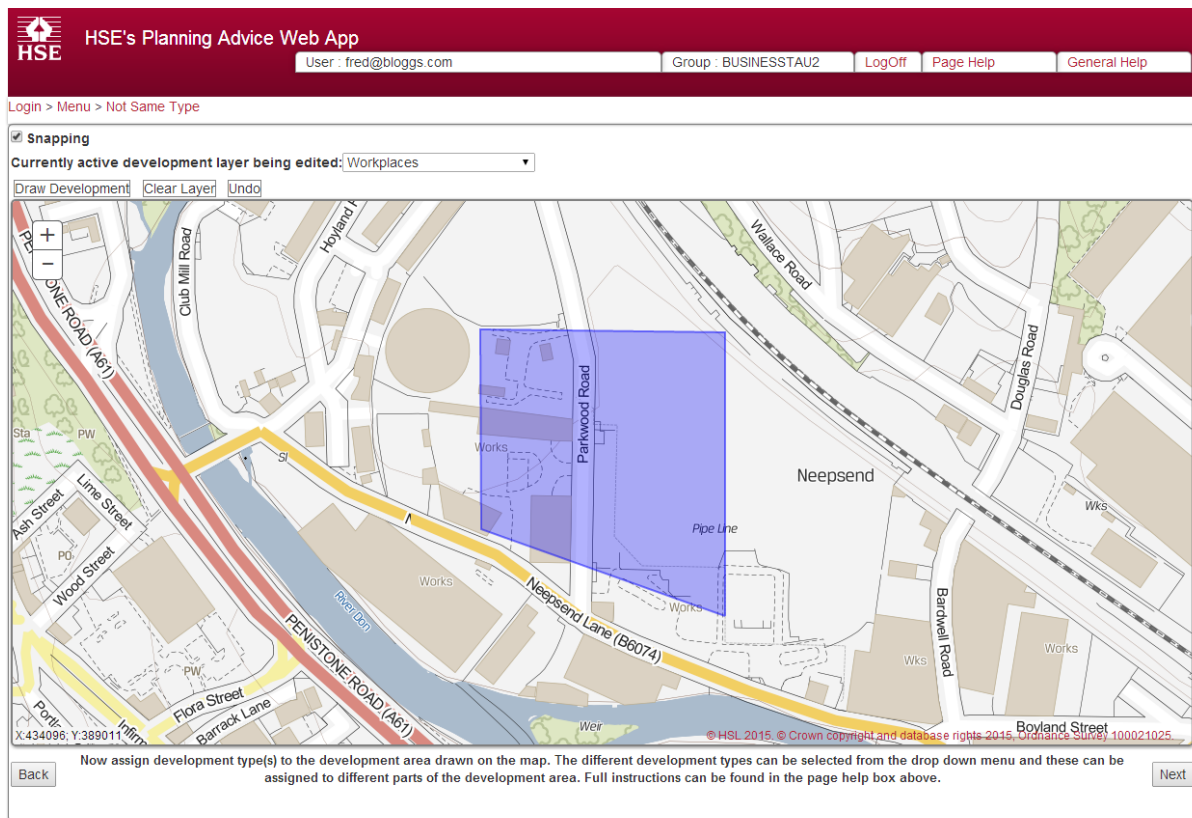
I confirm that the enquiry does not match any of the above scenarios and I can continue

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Figure 26. Continue Application page.

4.1. Development Types

This page allows you to draw the different development types within the land parcel (Figure 27). The details of what each type means are given in Annexe 2. The Web App treats the 10 types of developments separately. HSE needs to know the development types for all parts of the proposed development area.



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Figure 27. Development type page

4.2. Drawing development types

At this stage, the development area is outlined in blue – by right clicking within the area you are able to 'assign to development type' from the drop down list. The development area reverts back to red once selected.

If the proposed site has more than one development type within it the user will need to select each development type in turn from the drop down box above the map and then draw the outline of that type on the map. The whole area has to be assigned to one or more development types. The drawing tool will crop a polygon to match the development outline so, if it has a complicated edge you can just draw a big box round it and the software will trim it to fit.

Figure 28 demonstrates an example where the northern part is designated as "housing" and the southern part is designated as "indoor use by the public". This was completed by setting the whole

area as “housing”, then choosing “indoor use by the public” from the drop down list, selecting the drawing tool once more and drawing a new polygon to encompass the designated area.

The screenshot shows the HSE's Planning Advice Web App interface. At the top, there is a navigation bar with the HSE logo, the title "HSE's Planning Advice Web App", and user information: "User: fred@bloggs.com", "Group: BUSINESSTAU2", "LogOff", "Page Help", and "General Help". Below the navigation bar, there is a breadcrumb trail: "Login > Menu > Dev Type Questions".

The main content area is titled "Continue entering answers to all the questions about the development areas you have drawn until all the tabs on the left are ticked". On the left side, there is a vertical list of tabs: "Housing" (which is selected and has a green tick) and "Indoor Use By Public".

The right side of the screen displays a map with a red and blue polygon overlaid on a street grid. Below the map, there is a text box defining a dwelling unit: "A dwelling unit means the smallest individual unit of accommodation eg house, flat. Select the correct range." Below this, there is a question: "How many dwelling units are there?". There are three radio button options: "Less than 3", "3 to 30 inclusive", and "More than 30". At the bottom of the form, there are two buttons: "Reset" and "Submit Answer".

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Figure 28. Example of multiple development types in an enquiry.

Once you have assigned a development type to all parts of the development click on the “Next” button in the bottom right corner to continue.

4.3. Development Types information

There are two parts to this screen

1. A list of tabs on the left for the development types and,
2. The questions about that type on the right.

Continue to answer all the questions that are presented to you until the tab (s) (they correspond to development types have been selected) on the left hand side have been ticked. If a mistake is made, click reset to go back to the start of the set of questions. When you have answered all of the questions for a given type a green “tick” appears on the tab for that type.

Click on each of the development types in turn and answer the questions for them.

Once all the questions are answered click on the “next” link at the bottom of the page.

4.4. Final Summary page

This page summarises the data you have put in, it includes the maps, the answers to the questions and the other details (Figure 29).

It also gives three options at the foot of the page where you can change the answers given; redraw the development area boundary; or submit the enquiry for HSE’s advice.

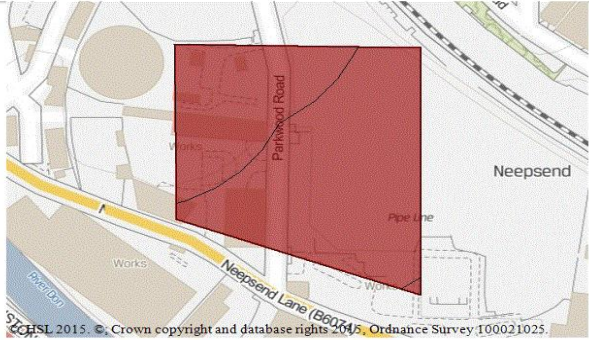
There’s also a note explaining that Commercial users need to pay for the resulting advice (please ignore as a local authority user you will not be charged for obtaining HSE’s advice).

Click on the “submit for advice” link to continue.

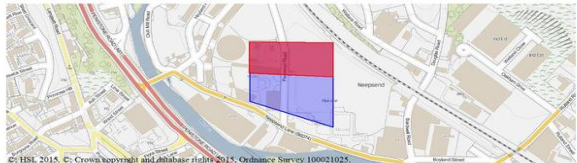
HSE HSE's Planning Advice Web App

 User : fred@bloggs.com Group : BUSINESSTAU2 LogOff Page Help General Help

[Login](#) > [Menu](#) > [Final Summary](#)
 Your Reference : HSL-150717155324-385
 Planning Reference :
 Development Name :
 Date Created : 17/07/2015 15:53:24
 Description/Comments :
 Created By : fred@bloggs.com

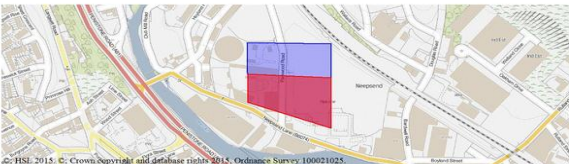


Housing



How many dwelling units are there?	3 to 30 inclusive
Is the dwelling unit density greater than 40 units per hectare?	Yes

Indoor Use By Public



What is the total floor space of the development?	Less than 250 square metres
---	-----------------------------

[Submit For Advice](#)
[Change answers](#) [Change development area boundary](#)

If you are a Business user you will be required to pay for this enquiry, please ensure that you have enough credits in the system

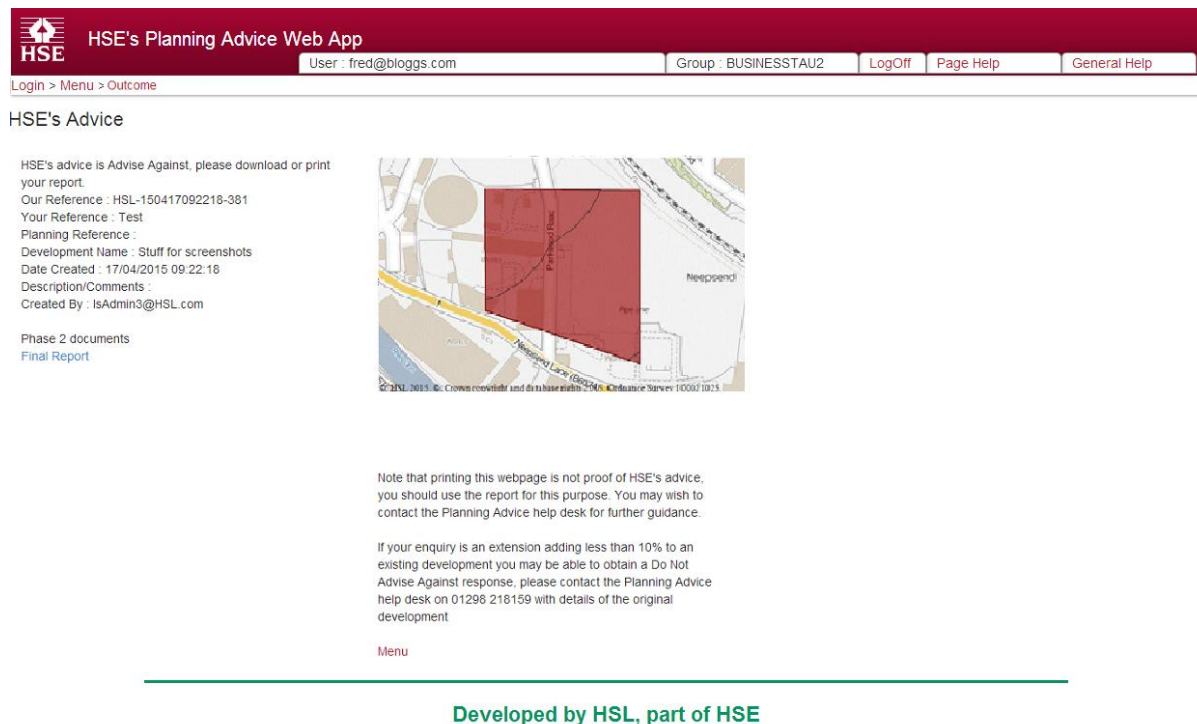
Developed by HSL, part of HSE

Figure 29. Final summary page

4.5. HSE Advice Page

This page (Figure 30) allows you to download the Final Report (Figure 31) by clicking on the link 'Final Report'.

Please note that if the proposed development is for an extension to an existing facility and HSE's advice is to 'Advise Against', then please contact the Land Use Planning Advice team.



The screenshot displays the HSE's Planning Advice Web App interface. At the top, there is a dark red header with the HSE logo and the text 'HSE's Planning Advice Web App'. Below the header, a navigation bar shows the user 'fred@bloggs.com', the group 'BUSINESSTAU2', and links for 'LogOff', 'Page Help', and 'General Help'. A breadcrumb trail reads 'Login > Menu > Outcome'.

The main content area is titled 'HSE's Advice'. It contains the following text:

HSE's advice is Advise Against, please download or print your report.
Our Reference : HSL-150417092218-381
Your Reference : Test
Planning Reference :
Development Name : Stuff for screenshots
Date Created : 17/04/2015 09:22:18
Description/Comments :
Created By : lsAdmin3@HSL.com

Below this text, there are two links: 'Phase 2 documents' and 'Final Report'.

To the right of the text is a map showing a red-shaded area labeled 'Proposed Phase' and 'Phase 2'. The map includes labels for 'Merrill Lane (Green)', 'Neepsend', and 'HSL'. A copyright notice at the bottom of the map reads '© 2015 Crown Copyright and Database right 2015 Ordnance Survey 100010115'.

Below the map, there is a note: 'Note that printing this webpage is not proof of HSE's advice, you should use the report for this purpose. You may wish to contact the Planning Advice help desk for further guidance.'

Below the note, there is another note: 'If your enquiry is an extension adding less than 10% to an existing development you may be able to obtain a Do Not Advise Against response, please contact the Planning Advice help desk on 01298 218159 with details of the original development'.

At the bottom of the page, there is a 'Menu' link.

Developed by HSL, part of HSE

Figure 30. HSE Advice Page

Decision : HSL-150624091049-383 ADVISE AGAINST

Your Ref:
 Development Name:
 Local Authority Reference:
 Comments:

Land Use Planning Consultation with Health and Safety Executive [Town and Country Planning (Development Management Procedure) (England) Order 2010, Town and Country Planning (Development Management Procedure) (Wales) Order 2012, or Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2013]

The Health and Safety Executive (HSE) is a statutory consultee for certain developments within the Consultation Distance of Major Hazard Sites/ pipelines. This consultation, which is for such a development and also within at least one Consultation Distance, has been considered using HSE's planning advice web app, based on the details input on behalf of Screenshot generators.

HSE's Advice: Advise Against. The assessment indicates that the risk of harm to people at the proposed development site is such that HSE's advice is that there are sufficient reasons on safety grounds, for advising against the granting of planning permission in this case.

Major hazard sites/pipelines are subject to the requirements of the Health and Safety at Work etc. Act 1974, which specifically includes provisions for the protection of the public. However, the possibility remains that a major accident could occur at an installation and that this could have serious consequences for people in the vicinity. Although the likelihood of a major accident occurring is small, it is felt prudent for planning purposes to consider the risks to people in the vicinity of the hazardous installation. Where hazardous substances consent has been granted (by the Hazardous Substances Authority), then the maximum quantity of hazardous substance that is permitted to be on site is used as the basis of HSE's assessment.



Breakdown
 Housing AA

How many dwelling units are there? 3 to 30 inclusive
 Is the dwelling unit density greater than 40 units per hectare? Yes

HSL-150624091049-383 Date enquiry completed :24 June 2015 (434657,388979)



What is the total floor space of the development? Less than 250 square metres



If the proposed development relates to an extension to an existing facility, which will involve an increase of less than 10% in the population at the facility, then HSE may reconsider this advice; please contact HSE's Planning Advice team if this development involves such an extension.

This advice report has been generated using information supplied by [redacted] at [redacted] on 24 June 2015.


Note that any changes in the information concerning this development would require it to be re-submitted. You may wish to contact HSE's Planning Advice team to discuss the above enquiry result on 01298 218159 or by email at lapenquiries@hse.gov.uk. Depending on the nature of the further discussions you may be advised that there is charge for consultancy work done on your behalf by the team.

Figure 31. Example Final Report.

Annexe 1: The phase 1 reports

“No interest report”


testers are us
high st
Here
uk
SK17 9JN



Advice : HSL-150717151235-385 Does Not Cross Any Consultation Zones

Your Ref: BNC
Development Name:
Local Authority Reference:

Comments:



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The proposed development site which you have identified does not currently lie within the consultation distance (CD) of a major hazard site or major accident hazard pipeline; therefore at present HSE does not need to be consulted on any developments on this site. However, should there be a delay submitting a planning application for the proposed development on this site, you may wish to approach HSE again to ensure that there have been no changes to CDs in this area in the intervening period.

This advice report has been generated using information supplied by Fred Bloggs at testers are us on 17 July 2015.

HSL-150717151235-385 Date enquiry processed :17 July 2015 (451537,206287)

“Explosives report”

Here
Anytown
Someshire
aa1 1aa



Advice : HSL-150623120113-383 Crosses Explosive Safeguarding Zones

Your Ref:

Development Name:

Local Authority Reference:

Comments:

The site which you have identified currently lies within one or more Explosives Safeguarding Zones; please contact the HSE Explosives Inspectorate.

The Explosives Inspectorate can be contacted at:

Health and Safety Executive
Explosives Inspectorate
Redgrave Court
Merton Road
Bootle
Merseyside
L20 7HS
Email: explosive.licensing@hse.gsi.gov.uk

Please note that this advice is based on the specific information provided by _____ on behalf of _____ and the explosive safeguarding zone data held by HSE on this date.

Report 2

Annexe 2: What is a development type?

Please note that these are examples rather than a comprehensive list of all developments.

The development types are.

1 Workplaces

Offices, factories, warehouses, haulage depots, farm buildings, non-retail markets, builder's yards

2 Parking areas

Car parks, truck parks, lock-up garages

3 Housing

Houses, flats, retirement flats/ bungalows, residential caravans, mobile homes

4 Hotel/hostel/holiday accommodation

Hotels, motels, guest houses, hostels, youth hostels, holiday camps, holiday homes, halls of residence, dormitories, accommodation centres, holiday caravan sites, camping sites

5 Transport links

Motorway, dual carriageway, any railway or tram track

6 Indoor use by public

Restaurants, cafes, drive-through fast food, pubs, shops, petrol filling station, vehicle, retail warehouses, super-stores, small shopping centres, markets, financial and professional services to the public, Community & adult education: Libraries, art galleries, museums, exhibition halls, day surgeries, health centres, religious buildings, community centres, adult education, 6th-form college, college of FE Assembly & leisure: coach/bus/railway stations, ferry terminals, airports, cinemas, concert/ bingo/dance halls, conference centres, sports/leisure centres, sports halls, facilities associated with golf courses, flying clubs (eg changing rooms, club house), and indoor go-kart tracks

7 Outdoor use by public

Food festivals, picnic area, outdoor markets, car boot sales, community & adult education, open-air theatres and exhibition, coach/bus/railway stations, park & ride interchanges, ferry terminals, sports stadia, sports fields/pitches, funfairs, theme parks, viewing stands. Marinas, playing fields, children's play areas, BMX/go-kart tracks, country parks, nature reserves, marquees

8 Institutional accommodation and education

Hospitals, convalescent homes, nursing homes, old people's homes with warden on site or 'on call', sheltered housing, nurseries, crèches, schools and academies for children up to school leaving age

9 Prisons

Prisons, remand centres.

10 landscaping

In this context, "landscaping" includes gardens, car parking areas, open spaces etc associated with a development

More information can be found here

<http://www.hse.gov.uk/landuseplanning/padhi.pdf>